



**SOUTH WESTERN RAILWAY**  
**RAILWAY RECRUITMENT CELL**

2<sup>nd</sup> Floor, GM's Office Building,  
Club Road, S.W.Railway,  
Hubballi-580 023.  
Website: [www.rrchubli.in](http://www.rrchubli.in)

**Employment Notice No.05/2015(Scouts & Guides)**

Date of Issue : 04-12-2015

Date & Time of Closing: 18.00 hrs. of 04-01-2016

**RECRUITMENT AGAINST SCOUTS & GUIDES QUOTA IN PAY BAND ` 5200-20200 WITH GRADE PAY ` 1900/- and ` 1800/- ON SOUTH WESTERN RAILWAY & RAIL WHEEL FACTORY, YELAHANKA**

1. Applications are invited from the citizens of India in the prescribed format from eligible and meritorious Scouts & Guides candidates for filling up **03 (Three)** posts in Group 'C' category in Pay Band-1 Rs.5200-20200 with Grade pay ` .1900/- and **08 (Eight)** posts in erstwhile Group 'D' in Pay Band-1 Rs. 5,200-20,200 with Grade Pay ` . 1800/- against Scouts & Guides Quota for the year 2015-16 as under:

Sl. No.	Post	Pay Band/Grade Pay	No. of Posts	Quota/ Distribution
1	Group 'C'	Pay Band-1 Rs.5200-20200 with Grade pay ` .1900/-	03	02 posts on South Western Railway and 01 post in Rail Wheel Factory, Yelahanka.
2.	Erstwhile Group 'D'	Pay Band-1 Rs.5200-20200 with Grade pay ` .1800/-	08	02 posts each for Hubballi, Bengaluru, Mysuru Divisions and Rail Wheel Factory, Yelahanka.
<b>Total</b>			<b>11</b>	

**2. EDUCATIONAL AND SCOUTS & GUIDES QUALIFICATIONS:**

**2.1 Minimum Prescribed Educational Qualification**

Sl. No.	Post	Essential Minimum Prescribed Qualification
1	Group 'C' in Pay Band-1 Rs. 5200-20200 with Grade Pay Rs. 1900/-	Passed 12 <sup>th</sup> (+2 stage) or its equivalent examination with not less than 50% marks in aggregate. 50% marks is not insisted upon in the case of SC/ST/Ex. Servicemen/Persons With Disabilities (PWD) candidates. 50% marks is also not insisted upon in the case of candidates who possess qualifications higher than the essential minimum prescribed qualification. Educational Qualification must be from Recognized Institutions.
2	Erstwhile Group 'D' in Pay Band-1 Rs. 5200-20200 with Grade Pay Rs. 1800/-	Candidates should possess the qualification of 10 <sup>th</sup> Pass or ITI or equivalent. Candidates appearing at and/or awaiting results of the final examinations of 10 <sup>th</sup> or ITI or equivalent on the date of application are not eligible to apply. Educational Qualification must be from Recognized Institutions.

**2.2 Scouts & Guides Qualification:** The following qualification would apply for recruitment of Scouts & Guides to posts in Grade Pay Rs.1900/- and Grade Pay Rs.1800/-.

- a) A President Scout/Guide/Rover/Ranger OR Himalayan Wood Badge (HWB) holder in any section;
- b) Should have been an active member of a Scouts organization for the last 5 years. The 'Certificate of Activeness' should be as per Annexure-I; and
- c) Should have attended two events at National level OR All Indian Railways' level AND two events at State level.

**3. AGE LIMIT AND RELAXATION (As on 01-01-2016).**

**3.1 Those applying for Group 'C' posts in Pay Band-1 Rs. 5200-20200 with Grade Pay Rs. 1900/-:** The candidate must have attained the age of 18 years and must not have attained the age of 29 years as on **01.01.2016** i.e. must have been born **not earlier than 02<sup>nd</sup> January 1987 and not later than 01<sup>st</sup> January, 1998.**

**3.2 Erstwhile Group 'D' posts in Pay Band-1 Rs. 5200-20200 with Grade Pay Rs. 1800/-:** The candidate must have attained the age of 18 years and must not have attained the age of 32 years as on **01.01.2016** i.e. must have been born **not earlier than 02<sup>nd</sup> January 1984 and not later than 01<sup>st</sup> January, 1998.**

**3.3 The upper age limit prescribed above will be relaxable:**

- (i) Upto a maximum of FIVE years in the case of candidates belong to a Scheduled Caste or Scheduled Tribe.
- (ii) Upto a maximum of THREE years in the case of candidates belong to Other Backward Classes.
- (iii) Upto a maximum of FIVE years if a candidate had ordinarily been domiciled in the State of Jammu & Kashmir during the period from the 1<sup>st</sup> January, 1980 to the 31<sup>st</sup> Day of December, 1989. The persons claiming relaxation under this sub-para would be required to produce a certificate to this effect from the District Magistrate within whose jurisdiction they had ordinarily resided or from any other authority designated in this behalf by the Govt. of Jammu and Kashmir.
- (iv) The Serving Railway employees who have put in 03 years continuous service in the Railways **as on the date of Notification** will be eligible for age relaxation upto the upper age limit of 40 years in the case of General Category Candidates, 45 years in the case of SC/ST category candidates and 43 years in the case of OBC category Candidates.
- (v) The staff of Quasi-Administrative offices or organisations such as Railway Consumer Co-operative Societies, Canteens and Institutes etc. will be given relaxation in age limit to the extent of 05 years or service rendered in such organisation, whichever is less.
- (vi) The upper age limit in the case of Widows, Divorced women and women judicially separated from their husbands, who are not remarried, shall be relaxed upto the age of 35 years. In such cases, there will be further relaxation upto the age of 38 years for Other Backward Community (OBC) candidates and upto 40 years for Scheduled Caste and Scheduled Tribes (SC/ST) candidates.
- (vii) The upper age limit for Persons with Disabilities (PWDs) is relaxable by 10 years irrespective of the fact whether the post is reserved or not, provided the post is identified as suitable for **Persons with disability (PWD)** candidates. In addition, the candidates belonging to SC/ST and OBC categories are eligible for normal relaxation of FIVE and THREE years respectively.
- (viii) The upper age limit for Ex-Servicemen is relaxable upto the extent of service rendered in defence plus 3 years provided they have put in more than 6 months service after attestation.

NOTE1: The candidates should note that, only the Date of Birth as recorded in the Matriculation/ Secondary Examination Certificate or an equivalent certificate as on the date of submission of applications will be accepted by the administration and no subsequent request for its change will be considered or granted.

NOTE2: The candidates should also note that, once a Date of Birth has been claimed by them and entered in the records of the Administration for the purpose of admission to the examination, no change will be allowed subsequently on any grounds whatsoever.

#### 4. EXAMINATION FEE/ EXEMPTIONS:

- (i) The examination fee for all candidates except those mentioned in para (ii) below : Rs.100/- (inclusive of postal expenses)
- (ii) For candidates belonging to SC / ST / Ex-Servicemen / Persons with Disabilities (PWDs), Women, Minorities and Economically Backward Classes : **NIL**

NOTE 3: Minorities will mean Muslims, Christians, Sikhs, Buddhists and Zoroastrians(Parsis).

NOTE 4: Economically Backward Classes will mean the candidates whose family income is less than Rs.50, 000 per annum. The following authorities are authorized to issue income certificate for the purpose of identifying economically backward classes:

- (i) District Magistrate or any other revenue officer up to the level of Tahasildar.
- (ii) Sitting Member of Parliament of Lok Sabha for persons of their own constituency.
- (iii) BPL card or any other certificate issued by the central government under a recognized poverty alleviation programme or Izzat MST issued by Railways.
- (iv) Union Minister may also recommend to Chairman/RRBs/RRCs for any persons from anywhere in the country.
- (v) Sitting members of Parliament of Rajya Sabha for persons of the district in which these MPs normally reside.
- (vi) The income certificate issued by the authorities mentioned above would have to be in the format prescribed at **Annexure-C** which is available on Railway Recruitment Cell, Hubballi Website **www.rrchubli.in** This would have to be issued on the letter head of the issuing authority.

5. The examination fee should be paid in the form of crossed Indian Postal Order (IPO) only, from any Post office drawn as under:

- (i) Those applying for Group 'C' posts in Pay Band-1 Rs. 5200-20200 with Grade Pay Rs. 1900/- against South Western Railway Zonal quota and Rail Wheel Factory, Yelahanka quota, crossed Indian Postal Order (IPO) drawn in favour of **Asst.Personnel Officer/Rectt, South Western Railway, Hubballi, payable at Hubballi.**
- (ii) Those applying for Erstwhile Group 'D' posts in Pay Band-1 Rs. 5200-20200 with Grade Pay Rs. 1800/- in respect of Hubballi Division quota drawn in favour of **Sr.Divisional Personnel Officer South Western Railway, Hubballi, Payable at Hubballi.**
- (iii) Those applying for Erstwhile Group 'D' posts in Pay Band-1 Rs. 5200-20200 with Grade Pay Rs. 1800/- in respect of Bengaluru Division quota, Rail Wheel Factory, Yelahanka drawn in favour of **Sr.Divisional Personnel Officer, South Western Railway, Bengaluru, Payable at Bengaluru.**
- (iv) Those applying for Erstwhile Group 'D' posts in Pay Band-1 Rs. 5200-20200 with Grade Pay Rs. 1800/- in respect of Mysuru Division quota drawn in favour of **Sr.Divisional Personnel Officer, South Western Railway, Mysuru, Payable at Mysuru.**

5.1 Remittance of examination fee in any other form except Indian Postal Order will not be accepted.

5.2 IPOs issued before the date of issue of Employment notice or after the closing date will not be accepted and the application will be rejected.

5.3 The particulars of Indian Postal Order submitted as examination fee should also be indicated at the prescribed place in the application form.

5.4 Candidates must write their name, full address in the space provided in the Indian Postal Order.

5.5 The examination fee is not refundable/transferable/adjustable under any circumstances.

## 6. HOW TO APPLY:

- 6.1 Candidates should carefully read all the instructions given in the employment notification before filling the application form.
- 6.2 Application as per the prescribed format shall be submitted on A-4 size good quality paper. The Application can also be downloaded from the website of RRC, Hubballi ([www.rrchubli.in](http://www.rrchubli.in)). **The application should be filled in English/Hindi language only. The applications written in other than in English/Hindi languages will be rejected.**
- 6.3 The application should be filled by the candidate in his/her own handwriting and signed.
- 6.4 The candidate has to affix/paste (not to be pinned) one recent passport size color photograph without cap & without coloured glasses (not older than three months), duly attested by signing partially on the application and partially on the photo in the space provided for the purpose. Candidate is also required to enclose one extra passport size photograph (same as the one affixed/pasted on the application) along with the application.

## 7. WHOM TO APPLY:

- 7.1 **For Group "C" Posts (in respect of South Western Railway Zonal quota/Rail Wheel Factory, Yelahanka quota):** Applications complete in all respects should be sent in a cover super scribed as **"Application for Group 'C' post against Scouts and Guides Quota for the year 2015-16"** and to be addressed to **"The Assistant Personnel Officer /Recruitment, Railway Recruitment Cell, South Western Railway, 2<sup>nd</sup> Floor, General Manager's Office Building, Club Road, Hubballi -580 023"**. The application should reach the Addressee on or before 04-01-2016.
- 7.2 **For Erstwhile Group 'D' posts (In respect of Hubballi Division quota):** Applications complete in all respects should be sent in a cover super scribed as **"Application for Erstwhile Group 'D' post against Scouts and Guides Quota for the year 2015-16"** and to be addressed to **"The Senior Divisional Personnel Officer, DRM's Office Compound, South Western Railway, Hubballi -580 020"**. The application should reach the Addressee on or before 04-01-2016.
- 7.3 **For Erstwhile Group 'D' posts (In respect of Bengaluru Division/Rail Wheel Factory, Yelahanka quota):** Applications complete in all respects should be sent in a cover super scribed as **"Application for Erstwhile Group 'D' post against Scouts and Guides Quota for the year 2015-16"** and to be addressed to **"The Senior Divisional Personnel Officer, DRM's Office Complex, South Western Railway, Bengaluru-560 023"**. The application should reach the Addressee on or before 04-01-2016.
- 7.4 **For Erstwhile Group 'D' posts (In respect of Mysuru Division quota):** Applications complete in all respects should be sent in a cover super scribed as **"Application for Erstwhile Group 'D' post against Scouts and Guides Quota for the year 2015-16"** and to be addressed to **"The Senior Divisional Personnel Officer, South Western Railway, Irwin Road, Mysuru-570001"**. The application should reach the Addressee on or before 04-01-2016.
- 7.5 For candidates residing in Assam, Meghalaya, Manipur, Arunachal Pradesh, Mizoram, Nagaland, Tripura, Sikkim, Jammu & Kashmir, Lahaul & Spriti districts and Pangti sub-division of Chamba district of Himachal Pradesh, Andaman, Nicobar and Lakshadweep islands and the candidates residing abroad, the closing date for receipt of applications by post will be **19-01-2016**.

**8. RECRUITMENT PROCESS:**

The candidates, who apply in response to the Notification and are found eligible for consideration for appointment against Scout & Guides quota, will be assessed on the basis of following criteria:

<b>(A)</b>	<b>Written Test</b>	<b>50 Marks</b>
	The written test will consist of 40 objective type questions (40 marks) & 1 essay type question (10 marks) relating to Scouts and Guides Organization and its activities and General knowledge for Grade Pay Rs.1900/- and Grade Pay Rs.1800/-. The syllabus for this will be as per <b>Para 9 below.</b>	
<b>(B)</b>	<b>Scouting- Skill Assessment</b>	<b>10 Marks</b>
	A Skill Assessment Committee will assess the practical ability of the candidates.	
<b>(C)</b>	<b>Marks on certificates</b>	<b>40 Marks</b>
	<b>(i) Participation/ Service rendered in National Events/ National Jamboree (including All Indian Railway Events):</b>	<b>10 Marks</b>
	• First Two certificates (i.e. minimum eligibility qualification)	Nil
	• One additional event	07 Marks
	• Two or more additional events	10 marks
	<b>(ii) Participation/ Service rendered in State Events/Rallies:</b>	<b>10 marks</b>
	• First Two certificates (i.e. minimum eligibility qualification)	Nil
	• One additional event	07 marks
	• Two or more additional events	10 marks
	<b>iii) Specialized Scout/Guides course organized at National/ State/ All Indian Railways level:</b>	<b>10 marks</b>
	• One Course	07 marks
	• Two or more Courses	10 marks
	<b>(iv) Participation in District Rallies:</b>	<b>10 marks</b>
	• One certificate	Nil
	• Two certificates	07 marks
	• Three certificates	10 marks
	<b>TOTAL (A)+(B)+(C)</b>	<b>100 Marks</b>

**9. Syllabus:**

History of Scouting/Guiding; Law and Promise; Organisation - Distt. & State Level; Training Center – Distt. & State level; Knowledge of Books; Scouting for Boys/Guiding for Girls in India; Motto left hand shake; Salute; Prayer; Flag Song; National Anthem; Know the National and Scouting flags; Social Services at various occasions; Hiking; Proficiency Badges, How these are earned?; Stages in Scouting/Guiding. Thinking Day; Progressive Training of Scouts/Guides/Rovers/Rangers; Pioneering; Handicrafts; Indian Railway/Jamborette; National Jamboree; Jamboree on the Air.

Organisation at National level, National Training Centers WAGGGS/WOSM-Uprashtrapati Award Competition; Prime Minister Shield Competition, Community Development programmes, Aims and Methods of Scouting, How Scouting is useful in producing better citizens?

**10. GENERAL CONDITIONS:**

- 10.1** Before applying to the post, the candidate should ensure that he/she fulfils all the eligibility conditions.
- 10.2** The candidates serving in any Government Department or Public Sector Undertaking including Railways should apply through proper channel or should apply directly with **NO OBJECTION CERTIFICATE** from the employer to avoid delay. Advance copy of the application from such candidates without '**No Objection Certificate**' from the employer will not be entertained. Please note that no application received after the prescribed date will be entertained.
- 10.3 MEDICAL EXAMINATION:** The Candidates recommended for appointment will have to pass the requisite medical fitness test(s) conducted by the Railway Administration to ensure that the candidates are Medically FIT to carry out the duties connected with the post. Only those candidates who are Medically FIT would be empanelled for appointment.
- 10.4** The applicant is liable to be appointed against any suitable post in **Pay Band ` 5200-20200 with Grade Pay ` 1900/- or Grade Pay ` 1800/-** as the case may be, anywhere on South Western Railway and Rail Wheel Factory, Yelahanka.
- 10.5** Candidates will have to undergo prescribed training course as applicable for the post as per existing instructions.
- 10.6** Canvassing in any form shall disqualify the candidature.
- 10.7** The candidates should be in readiness to appear for the written test at short notice after the last date for submission of application is over. Please check the website of RRC, Hubballi at [www.rrchubli.in](http://www.rrchubli.in) for getting the information regarding eligibility list, written test etc.
- 10.8** The candidates are required to obtain caste certificates in the prescribed proforma from the appropriate authority and produce the original certificate at the time of verification. The candidature of the candidates submitting Caste Certificates issued by the authorities other than those authorised, are liable to be disqualified. **(Format of Caste Certificate for SC/ST candidates in Annexure–A and OBC candidates in Annexure -B are available on the website of Railway Recruitment Cell, South Western Railway www.rrchubli.in).**
- 11. PROHIBITION OF THE POSSESSION OF MOBILE/PHONES AND OTHER COMMUNICATION/ ELECTRONIC DEVICES ETC. :**
- a) Possession/use of Mobile phones, Pagers, communication/recording devices and any other electronic devices are strictly prohibited inside the premises where the examination is being conducted. Any violation of these instructions shall result in cancellation of the candidature without prejudice to other criminal/disciplinary action including debarment from future examinations.
- b) The candidates are advised, in their own interest, not to bring any of the prohibited items including Mobile phones, pagers or any other communication devices, any book or portion thereof, manuscripts, log tables, slide rulers, calculators, baggage, ladies hand purse etc., to the venue of the examination, as arrangement for safe-keeping cannot be assured.
- 12.** Candidates are also advised **not to bring any valuable/costly items to the examination halls**, as safe-keeping of these items cannot be assured. Administration will not be responsible for any loss in this regard.
- 13. ENCLOSURES:**
- 13.1** The following enclosures should be firmly attached along with the application form. **(If the certificates are in a language other than English/Hindi, translation in English/Hindi should also be enclosed, duly translated by an authorized translator).**
- 13.2** Self attested copies of Certificates in proof of academic and Scouts and Guides qualification.

- 13.3 Self attested copy of Certificate in proof of Date of Birth.
- 13.4 Certificate of Activeness in Scouts & Guides activities as per Annexure-I of the Application form.
- 13.5 **Self attested copies of the supporting certificates/documents of Scouts & Guides events attended as furnished in Annexure-II of the Notification.**
- 13.6 Self attested copy of latest community certificate issued by an appropriate competent authority, if the candidate belongs to SC/ST/OBC communities.
- 13.7 Self attested copy of Discharge certificate, if the candidate is an Ex-Serviceman.
- 13.8 Self attested copy of certificates in support of claiming age relaxation and fee exemption under para 4.
- 13.9 Crossed Indian Postal Order(s) as indicated at para No.5.
- 13.10 Extra passport size photograph.

**14. INVALID APPLICATIONS:**

Applications with the following deficiencies will be liable for rejection.

- 14.1 Applications which are not complete in all respects or unsigned or are not in the prescribed format.
- 14.2 Applications which are not in English/Hindi language.
- 14.3 Applications without self attested copies of certificates in proof of age, educational qualification, Scout qualification, community, if any relaxation is claimed etc.
- 14.4 Applications where the copies of certificates/ enclosures are not in compliance with para 13 of this notification.
- 14.5 Applications without prescribed examination fee, in the form of Crossed Indian Postal Orders, wherever applicable.
- 14.6 Applications without photographs affixed/pasted and attested.
- 14.7 Applications received after closing date.
- 14.8 Application not addressed to the concerned office/officer as indicated at para 7.

- 15. RAILWAY RECRUITMENT CELL'S DECISION FINAL:** The decision of RRC/SWR/UBL in all matters relating to eligibility, acceptance or rejection of the applications, issue of free rail passes, penalty for false information, mode of selection, conduct of examination(s), allotment of examination centres, allotment of posts/places to selected candidates and all other matters related with conduct of recruitment process will be final and binding on the candidates, and no enquiry or correspondence will be entertained in this connection.

**16. CAUTION**

Beware of Touts and job racketeers trying to deceive you by false promises of securing job in Railways either through influence or by use of unfair or unethical means. Candidates will be selected purely as per merit. Please beware of unscrupulous elements and do not fall in their trap.

**Please note that, the Railway Administration is not responsible for any wrong delivery of applications/ postal delay in reaching the addressee before the last date of closing.**

**(Notification and Application form can also be downloaded from Railway Recruitment Cell, South Western Railway Website: [www.rrchubli.in](http://www.rrchubli.in))**

**Dy. Chief Personnel Officer/Recruitment  
Railway Recruitment Cell,  
South Western Railway, Hubli**

## Form of Certificate to be produced by a candidate belonging to Scheduled Caste or Scheduled Tribe

This is to certify that Shri/Smt/Kum\* \_\_\_\_\_ Son/Daughter\* of \_\_\_\_\_ of village/town\* \_\_\_\_\_ District/Division\* \_\_\_\_\_ of State/Union Territory\* \_\_\_\_\_ belongs to the \_\_\_\_\_ Caste/Tribe\* which is recognized as a Schedule Caste/Scheduled Tribe\* under:

The Constitution (Scheduled Caste) order, 1950  
 The Constitution (Scheduled Tribes) order, 1950  
 The Constitution (Scheduled Caste) (Union Territories) order, 1951  
 The Constitution (Scheduled Tribes) (Union Territories) order, 1951(as amended by the Scheduled Caste and Scheduled Tribes Lists Modification), Order, 1956 the Bombay Reorganisation Act 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas Re-organisation Act,1971, and the Scheduled Tribes Order(Amendment) Act,1976.  
 The Constitution (Jammu and Kashmir) Scheduled Caste order, 1956  
 The Constitution (Jammu and Kashmir) Scheduled Tribe order, 1950  
 The Constitution (Andaman and Nicobar Islands) Scheduled Tribes order, 1959  
 The Constitution (Dadra and Nagar Haveli) Scheduled Castes order, 1962  
 The Constitution (Dadra and Nagar Haveli) Scheduled Tribes order, 1962  
 The Constitution (Pondicherry) Scheduled Castes order, 1964  
 The Constitution Scheduled Tribes (Utttar Pradesh) order, 1967  
 The Constitution (Goa, Daman and Diu) Scheduled Castes order, 1968  
 The Constitution (Goa, Daman and Diu) Scheduled Tribes order, 1968  
 The Constitution (Nagaland) Scheduled Tribes order, 1970  
 The Constitution (Sikkim) Scheduled Castes order, 1978  
 The Constitution (Sikkim) Scheduled Tribes order, 1978  
 The Constitution (Jammu & Kashmir) Scheduled Tribes order, 1989  
 The Constitution(SC) orders(Amendment) Ordinance, 1991

### 2. Application in the case of Scheduled Caste/Scheduled Tribe Persons who have migrated from One State/Union Territory

This certificate is issued on the basis of Scheduled Caste/ Scheduled Tribe certificate issued to Shri/Smt/Kum\* \_\_\_\_\_ Father / Mother of Sri/Smt./Kum \_\_\_\_\_ in District/Division\* \_\_\_\_\_ of State/Union Territory \_\_\_\_\_ who belongs to the \_\_\_\_\_ Caste/Tribe\* which is recognized as a Schedule Caste/Scheduled Tribe\* in State/Union Territory\* \_\_\_\_\_ issued by the \_\_\_\_\_ (Name of prescribed authority) vide their No. \_\_\_\_\_ dated \_\_\_\_\_.

Shri/Smt/Kum\* \_\_\_\_\_ and of his/her\* family ordinarily reside(s) in village /town\* \_\_\_\_\_ District/Division of State/Union Territory of \_\_\_\_\_ Place \_\_\_\_\_ State/Union Territory.

Signature \_\_\_\_\_

Date: \_\_\_\_\_

Designation (with seal of office)

(\* ) please delete the words which are not applicable (\*) Please quote specific presidential offer (\*).  
 Delete the Paragraph which is not applicable.

Note: The term \* Ordinarily resides \* used will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950,

-List of Authorities empowered to issue Caste/Tribe Certificates:

(i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st class Stipendiary Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant (ii) Chief Presidency Magistrate/additional Chief Presidency Magistrate/Presidency Magistrate. (iii) Revenues officers not below the rank of Tehsildar. (iv) Sub Divisional Officer of the area where the candidate and/or his/her family normally resides.

Note: ST candidates belonging to Tamil Nadu state should submit caste certificate only from the Revenue Divisional Officer.



**Form of Certificate to be produced by Other Backward Classes  
applying for appointment to posts under the Government of India**

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ Son/daughter of \_\_\_\_\_ of Village/Town \_\_\_\_\_ in District/division \_\_\_\_\_ in the state/Union Territory \_\_\_\_\_ belongs to \_\_\_\_\_ community which is recognized as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. \_\_\_\_\_ dated \_\_\_\_\_. \* Shri./Smt./Kumari \_\_\_\_\_ and his/her family ordinarily reside(s) in the \_\_\_\_\_ District/Division of the \_\_\_\_\_ State/Union Territory. This is also to certify that, he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the schedule to the Government of India, Department of Personnel & Training O.M.No.36012/22/93- Estt.(SCT) dated 08.09.1993\*\*.

Dated:

**District Magistrate  
Deputy Commissioner etc.**

**Seal.**

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\*- The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC

\*\*-. As amended from time to time.

Note: The term `ordinarily' used here will have the same meaning as in section 20 of the Representation of Peoples Act.1950.

**FORM OF INCOME CERTIFICATE TO BE ISSUED ON LETTER HEAD OF ISSUING  
AUTHORITY FOR WAIVER OF EXAMINATION FEES FOR RECRUITMENT EXAMINATION  
(Economically backward classes only)**

- 1. Name of Candidate : .....
- 2. Father's Name : .....
- 3. Age : .....
- 4. Residential Address : .....
- 5. Annual Family income : .....
- (in words & Figures)
- 6. Date of Issue : .....
  
- 7. Signature : ..... Name.....
  
- 8. Stamp of Issuing authority..... :

Note: Economically Backward classes will mean the candidates whose family income is less than Rs. 50,000 per annum. The following authorities are authorized to issue income certificate for the purpose of identifying economically backward classes.

- 1. District Magistrate of any other Revenue Officer upto the level of Tahasildar.
- 2. Sitting Member of Parliament of Lok Sabha for persons of their own constituency.
- 3. BPL Card or any other certificate issued by the Central Government under a recognized poverty alleviation programme or Izzat MST issued by Railways.
- 4. Union Minister may also recommend to Chairman /RRBs/ RRCs for any persons from anywhere in the country.
- 5. Sitting Members of Parliament of Rajya Sabha for persons of the district in which these MPs normally reside.

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